

The table below describes the responsibilities and actions taken in the processing and approval of the applications of the Ordinance.

SUMMARY OF APPLICATION ACTIONS				
APPLICATIONS	ADMINISTRATORS			
	Zoning Administrator	Plan Commission	Zoning Board of Appeals	Village Board
Map Amendment		PH + RR		FA
Text Amendment		PH + RR		FA
Special Use		PH + RR, if ZBA schedule does not permit timely hearing	PH + RR	FA
Variation			PH + FA	
Administrative Variation	FA		AP	
Planned Development		PH + RR		FA
Zoning Interpretation	FA			
Certificate of Zoning Compliance	FA			
Zoning Appeals			PH + FA	
Temporary Use Permit	FA			

KEY

RR: Review and Recommendation; makes recommendation to decision-making body

PH: Public Hearing; holds the public hearing

FA: Final Approval; makes the decision

AP: Appeal; hears the appeal of a decision. Where it is not designated in the table above, appeals are to district court.

The table below indicates the types of notice required for public hearings on the zoning applications.

REQUIRED NOTICE			
Application	Notice Type		
	Published	Mailed	Posted
Text Amendment - Notice for Public Hearing	●		
Map Amendment - Notice for Public Hearing	●	●	●
Special Use - Notice for Public Hearing	●	●	●
Planned Development - Notice for Public Hearing	●	●	●
Variation - Notice for Public Hearing	●		●
Administrative Variation - Notice of Decision Date		●	
Zoning Interpretation - Notice of Decision Date	●		
Zoning Appeals - Notice for Public Hearing	●		

Key Changes:

- * The Planned Development process has been revised to increase flexibility and clarity, and encourage creative and innovative development. Major and minor distinctions have been eliminated. In exchange for the flexibility offered through the PD process, it is structured to ensure the Village receives a public benefit in the form of a compensating benefit, a Village improvement, and public art. LEED certification is no longer required, but development must provide evidence that minimum standards for certification are met.
- * Findings of fact, approval standards, and timeframes for each application have been updated. Further, initial applications are no longer required to be submitted to the Village Board for referral to the recommending body. Under the proposed ordinance, applications are forwarded directly to the Plan Commission or Zoning Board of Appeals, as applicable.
- * An administrative variation procedure has been added, allowing the Zoning Administrator to grant modifications to specific ordinance requirements that may cause a minor practical difficulty:
 - A 10% or less variation to any dimensional standard.
 - A reduction of required off-street parking spaces by no more than 10% of those required or two spaces, whichever is greater.
 - A reduction in required bicycle parking of up to 30%
- * The ordinance provides for the Plan Commission to continue to hear special use applications when the Zoning Board of Appeals schedule does not allow timely hearing of applications.
- * Use variations have been eliminated.